



**SISTEM KESELAMATAN DAN  
KESIHATAN PEKERJAAN  
MALAYSIA  
(MyKKP)**

**MANUAL PENGGUNA**

**PENDAFTARAN OYK DREBAR ENJIN STIM  
GRED 1 (OYKDES)**



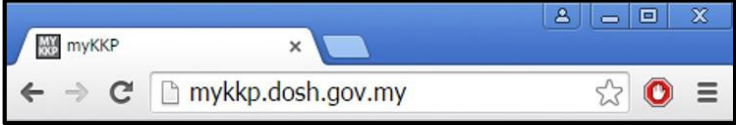
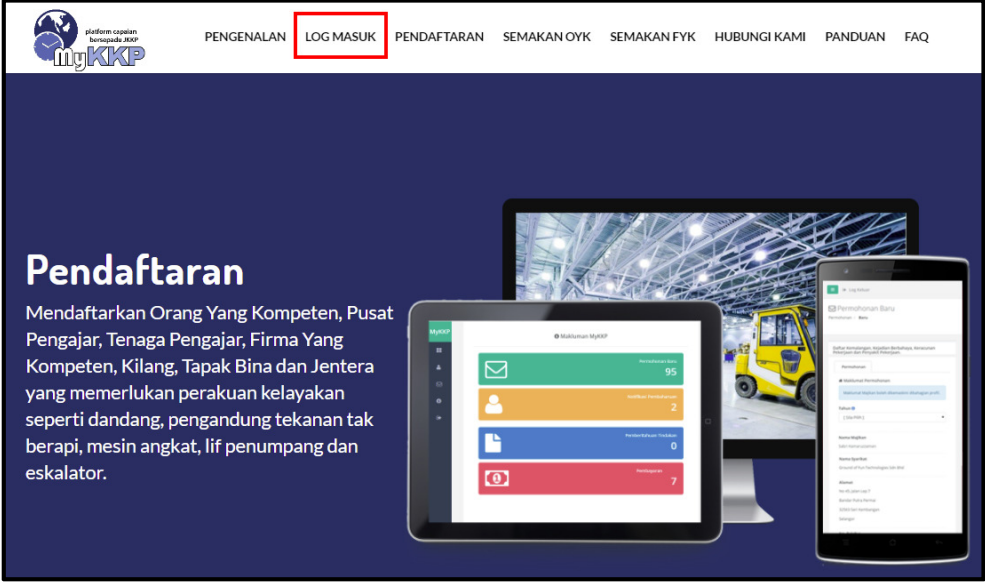
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## ISI KANDUNGAN


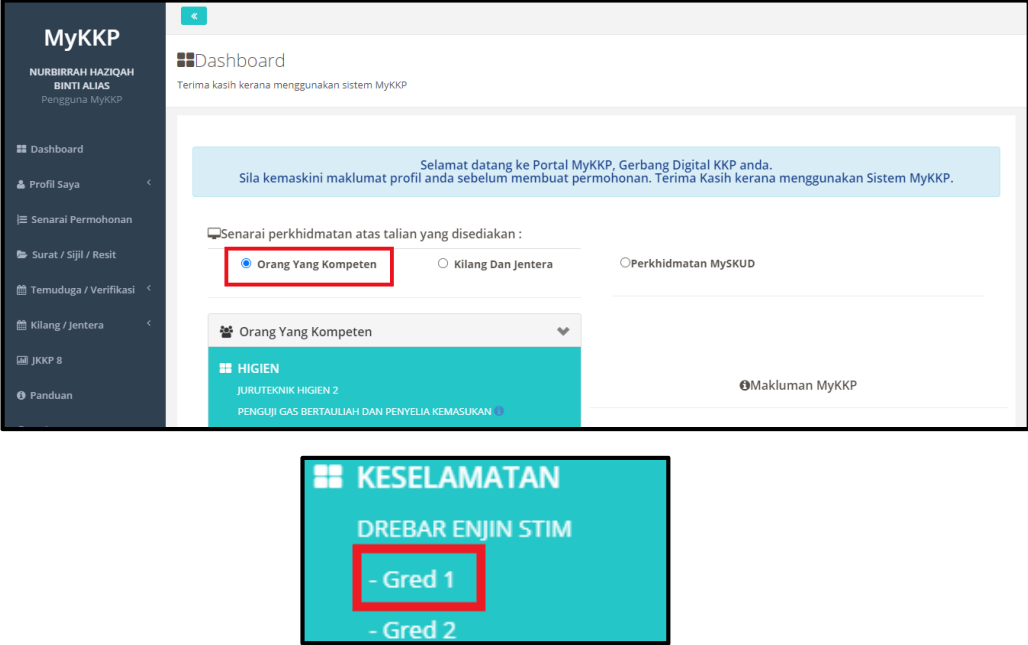
**PENDAFTARAN OYK DREBAR ENJIN STIM GRED 1 (OYKDES) ..... 3**



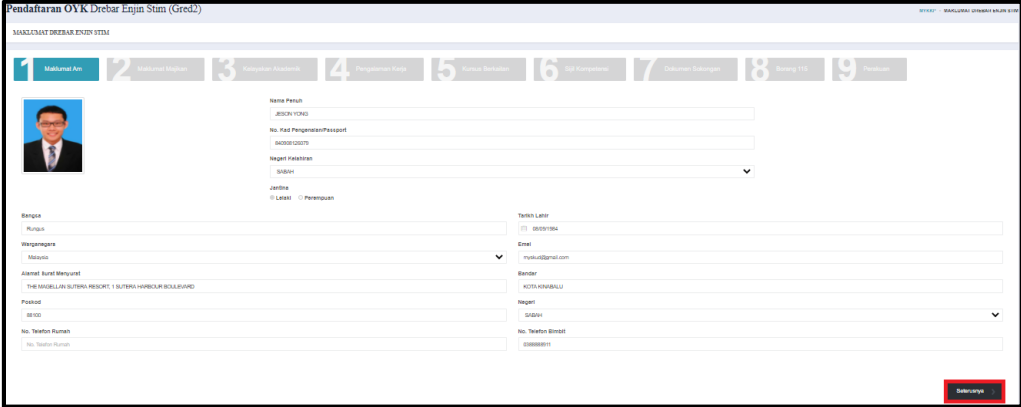
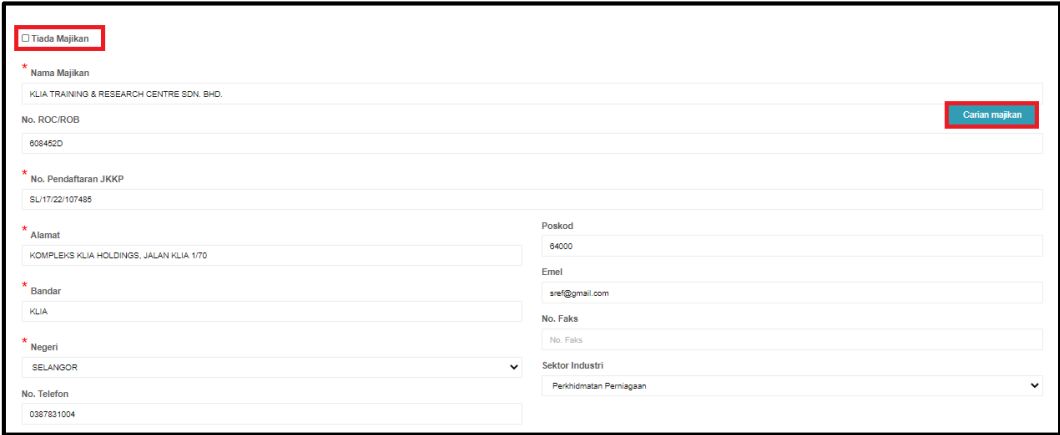
## PENDAFTARAN OYK DREBAR ENJIN STIM GRED 1 (OYKDES)

| BIL.                     | PENERANGAN / SKRIN                                                                                                                                                                                                                                     |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Langkah 1:</b></p> | <p><b>URL Sistem</b></p> <p>1. Masukkan URL berikut pada alamat pelayar web:<br/> <a href="http://mykkp.dosh.gov.my">http://mykkp.dosh.gov.my</a></p>                |
| <p><b>Langkah 2:</b></p> | <p><b>Log Masuk MyKKP</b></p> <p>1. Skrin <b>Laman Utama MyKKP</b> akan dipaparkan.<br/>                 2. Klik menu <b>Log Masuk</b> seperti rajah dibawah.</p>  |



| BIL.                     | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                     |
|--------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Langkah 3:</b></p> | <p><b>Log Masuk MyKKP</b></p> <ol style="list-style-type: none"> <li>1. Skrin <b>Log Masuk</b> akan dipaparkan.</li> <li>2. Masukkan maklumat berikut untuk log masuk ke sistem:                     <ol style="list-style-type: none"> <li>a) Login ID.</li> <li>b) Kata Laluan.</li> </ol> </li> <li>3. Klik butang <b>Log Masuk</b>.</li> </ol>  |
| <p><b>Langkah 4:</b></p> | <ol style="list-style-type: none"> <li>1. Paparan Dashboard akan dipaparkan seperti rajah dibawah.</li> <li>2. Klik menu <b>Orang Yang Kompeten</b> untuk melihat senarai modul.</li> <li>3. Klik menu <b>OYK Drebar Enjin Stim (Gred 1)</b>, klik pada jenis kelas yang ingin dimohon.</li> </ol>                                                 |

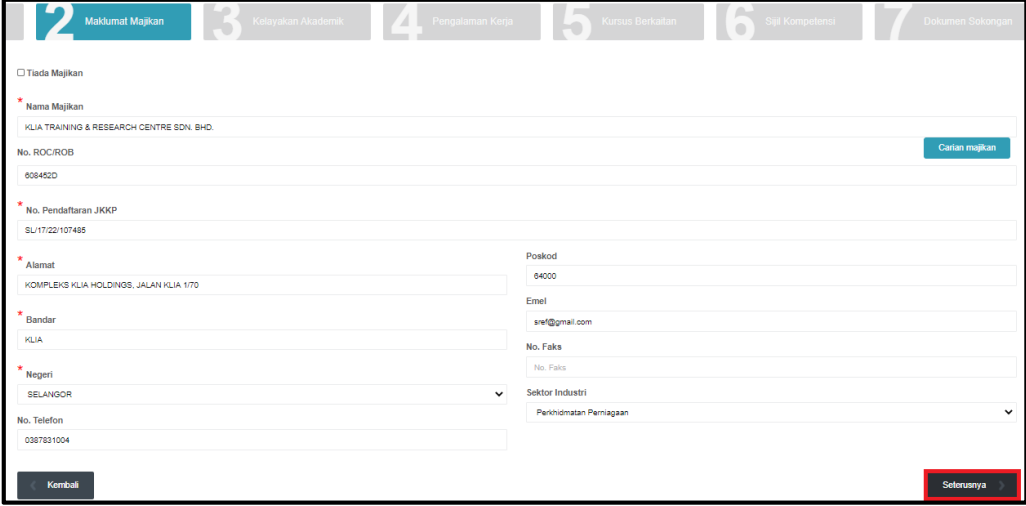
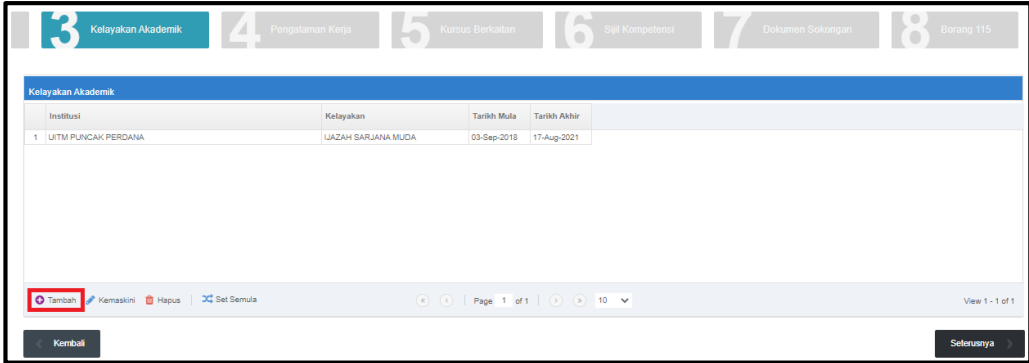


| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                |
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| <p><b>Langkah 5 :</b></p> | <p><b>Laman Maklumat Am</b></p> <ol style="list-style-type: none"> <li>1. Laman <b>Maklumat Am</b> akan dipaparkan seperti rajah dibawah.</li> <li>2. Klik butang <b>Seterusnya</b> untuk ke paparan <b>Maklumat Majikan</b>.</li> </ol>                                                                        |
| <p><b>Langkah 6:</b></p>  | <p><b>Laman Maklumat Majikan</b></p> <ol style="list-style-type: none"> <li>1. Skrin <b>Maklumat Majikan</b> akan dipaparkan.</li> <li>2. Klik butang <b>Tiada Majikan</b> jika tiada majikan <b>ATAU</b>;</li> <li>3. Klik butang <b>Carian Majikan</b> untuk <b>Kemaskini Maklumat Majikan</b>.</li> </ol>  |

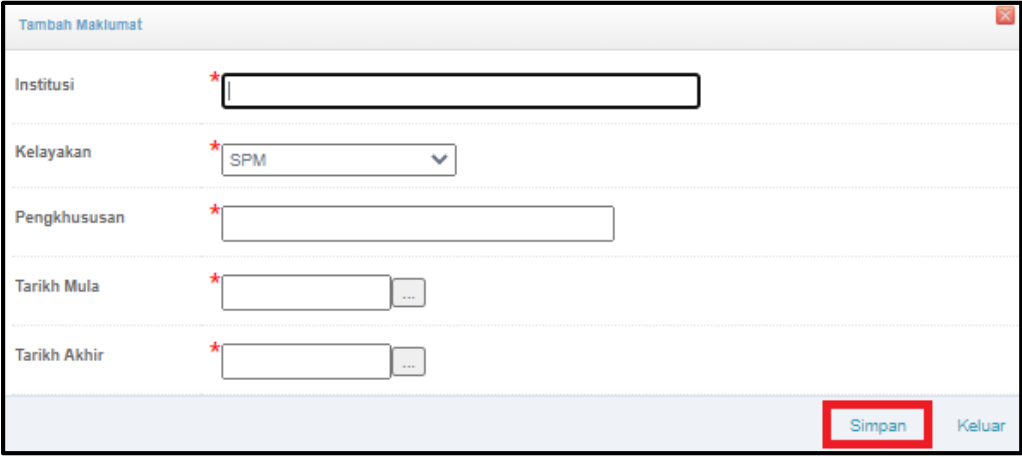
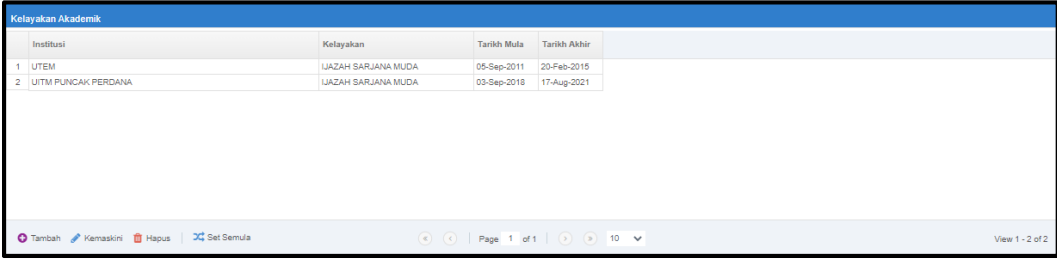
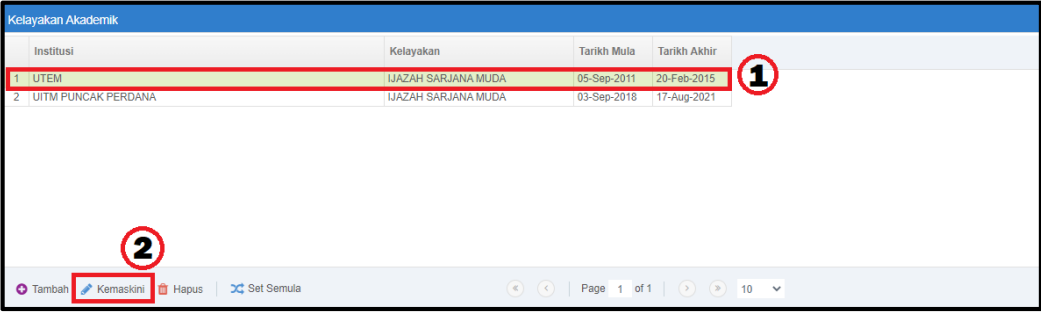


| BIL.                          | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
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| <p><b>Langkah 7:</b></p>      | <p>Paparan berikut akan terpapar. Masukkan nama majikan di ruangan yang disediakan dan klik pada butang <b>Cari</b> seperti di bawah.</p> <div data-bbox="379 450 1433 667" style="border: 1px solid black; padding: 5px;"> <p>MAKLUMAT MAJIKAN</p> <p>Carian Majikan</p> <p>Nama Majikan</p> <p>Cari</p> </div> <p><b>*Nota: Majikan perlulah mendaftar dengan JKPP terlebih dahulu.</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                 |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| <p><b>Langkah 8:</b></p>      | <ol style="list-style-type: none"> <li>1. Senarai carian majikan berdaftar akan terpapar.</li> <li>2. Pilih nama syarikat majikan yang dikehendaki dan klik butang <b>Pilih</b>.</li> </ol> <div data-bbox="576 853 1240 1487" style="border: 1px solid black; padding: 5px;"> <p>MAKLUMAT MAJIKAN</p> <p>Carian Majikan</p> <p>klia</p> <p>Cari</p> <p><b>Keputusan Carian Majikan</b></p> <table border="1"> <thead> <tr> <th>Nama Organisasi</th> <th>Alamat</th> <th></th> </tr> </thead> <tbody> <tr> <td>TUNE HOTEL KLIA2</td> <td>PLOT 5, SEBAHAGIAN PT 13 (HSD 7429), LOW COST CARRIER TERMINAL, LAPANGAN TERBANG ANTARABANGSA (KLIA), MUKIM LABU</td> <td>Pilih</td> </tr> <tr> <td>TEOKLIAN ESTATE SDN BHD</td> <td>38, JALAN ISTANA, BUKIT RAJA 41000 KLANG</td> <td>Pilih</td> </tr> <tr> <td>STESEN SERVIS PETRONAS KLIA2</td> <td>JALAN TERMINAL KLIA</td> <td>Pilih</td> </tr> <tr> <td>STESEN SERVIS PETRONAS (KLIA)</td> <td>KLIA LANSIDE 1,</td> <td>Pilih</td> </tr> <tr> <td>STESEN MINYAK PETRONAS KLIA 2</td> <td>MALAYSIA AIRPORT MGT AND TECHICAL SVS KLIA 2 (INBOUND) JALAN TERMINAL</td> <td>Pilih</td> </tr> <tr> <td>PUSAT PUNGUTAN SAMPAH@KLIA 2</td> <td>DI ATAS SEBAHAGIAN PT 13 (HSD 74291 DALAM LOT 1(PA 76588), MUKIM LABU</td> <td>Pilih</td> </tr> <tr> <td>PSS KLIA 4</td> <td>MALAYSIA AIRPORT NIAGA</td> <td>Pilih</td> </tr> <tr> <td>PSS KLIA 2</td> <td>MALAYSIA AIRPORTS (NIAGA) S/B JALAN TERMINAL KLIA SEPANG</td> <td>Pilih</td> </tr> <tr> <td>PSS KLIA 1</td> <td>LOT 3906 JLN TERMINAL KLIA SEPANG (WYQ PETRO SERVICES)</td> <td>Pilih</td> </tr> <tr> <td>PETRONAS DAGANGAN BERHAD KLIA</td> <td>KLIA AVIATION FUEL TERMINAL JALAN S8, OFF JALAN PEKELILING</td> <td>Pilih</td> </tr> </tbody> </table> <p>Page 1 of 4   10   View 1 - 10 of 39</p> </div> | Nama Organisasi | Alamat |  | TUNE HOTEL KLIA2 | PLOT 5, SEBAHAGIAN PT 13 (HSD 7429), LOW COST CARRIER TERMINAL, LAPANGAN TERBANG ANTARABANGSA (KLIA), MUKIM LABU | Pilih | TEOKLIAN ESTATE SDN BHD | 38, JALAN ISTANA, BUKIT RAJA 41000 KLANG | Pilih | STESEN SERVIS PETRONAS KLIA2 | JALAN TERMINAL KLIA | Pilih | STESEN SERVIS PETRONAS (KLIA) | KLIA LANSIDE 1, | Pilih | STESEN MINYAK PETRONAS KLIA 2 | MALAYSIA AIRPORT MGT AND TECHICAL SVS KLIA 2 (INBOUND) JALAN TERMINAL | Pilih | PUSAT PUNGUTAN SAMPAH@KLIA 2 | DI ATAS SEBAHAGIAN PT 13 (HSD 74291 DALAM LOT 1(PA 76588), MUKIM LABU | Pilih | PSS KLIA 4 | MALAYSIA AIRPORT NIAGA | Pilih | PSS KLIA 2 | MALAYSIA AIRPORTS (NIAGA) S/B JALAN TERMINAL KLIA SEPANG | Pilih | PSS KLIA 1 | LOT 3906 JLN TERMINAL KLIA SEPANG (WYQ PETRO SERVICES) | Pilih | PETRONAS DAGANGAN BERHAD KLIA | KLIA AVIATION FUEL TERMINAL JALAN S8, OFF JALAN PEKELILING | Pilih |
| Nama Organisasi               | Alamat                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                 |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| TUNE HOTEL KLIA2              | PLOT 5, SEBAHAGIAN PT 13 (HSD 7429), LOW COST CARRIER TERMINAL, LAPANGAN TERBANG ANTARABANGSA (KLIA), MUKIM LABU                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| TEOKLIAN ESTATE SDN BHD       | 38, JALAN ISTANA, BUKIT RAJA 41000 KLANG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| STESEN SERVIS PETRONAS KLIA2  | JALAN TERMINAL KLIA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| STESEN SERVIS PETRONAS (KLIA) | KLIA LANSIDE 1,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| STESEN MINYAK PETRONAS KLIA 2 | MALAYSIA AIRPORT MGT AND TECHICAL SVS KLIA 2 (INBOUND) JALAN TERMINAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| PUSAT PUNGUTAN SAMPAH@KLIA 2  | DI ATAS SEBAHAGIAN PT 13 (HSD 74291 DALAM LOT 1(PA 76588), MUKIM LABU                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| PSS KLIA 4                    | MALAYSIA AIRPORT NIAGA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| PSS KLIA 2                    | MALAYSIA AIRPORTS (NIAGA) S/B JALAN TERMINAL KLIA SEPANG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| PSS KLIA 1                    | LOT 3906 JLN TERMINAL KLIA SEPANG (WYQ PETRO SERVICES)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |
| PETRONAS DAGANGAN BERHAD KLIA | KLIA AVIATION FUEL TERMINAL JALAN S8, OFF JALAN PEKELILING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Pilih           |        |  |                  |                                                                                                                  |       |                         |                                          |       |                              |                     |       |                               |                 |       |                               |                                                                       |       |                              |                                                                       |       |            |                        |       |            |                                                          |       |            |                                                        |       |                               |                                                            |       |



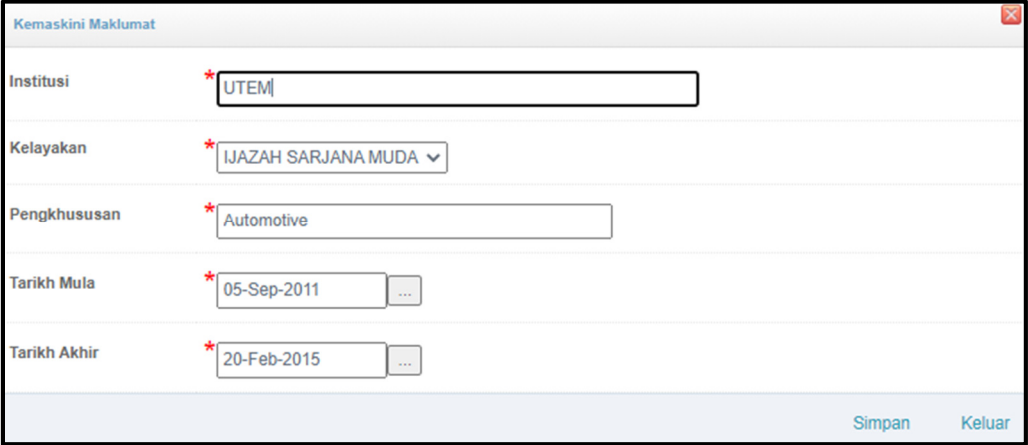
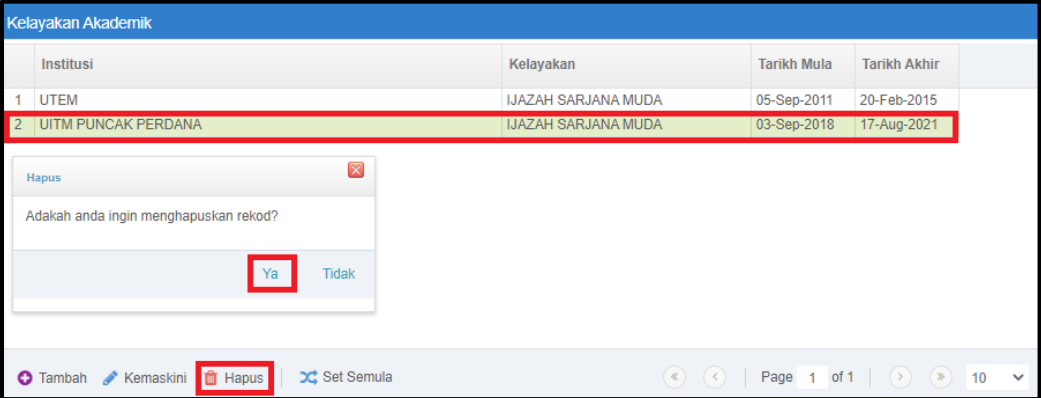
| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                               |
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| <p><b>Langkah 9:</b></p>  | <p><b>Laman Maklumat Majikan</b></p> <ol style="list-style-type: none"> <li><b>Maklumat Majikan</b> akan terpapar secara automatik pada medan.</li> <li>Klik butang <b>Seterusnya</b> untuk paparan <b>Maklumat Kelayakan Akademik</b>.</li> </ol>                            |
| <p><b>Langkah 10:</b></p> | <p><b>Laman Maklumat Kelayakan Akademik</b></p> <ol style="list-style-type: none"> <li>Skrin <b>Maklumat Kelayakan Akademik</b> akan dipaparkan seperti di bawah.</li> <li>Klik butang <b>Tambah</b> untuk menambah maklumat bahagian <b>Kelayakan Akademik</b>.</li> </ol>  |



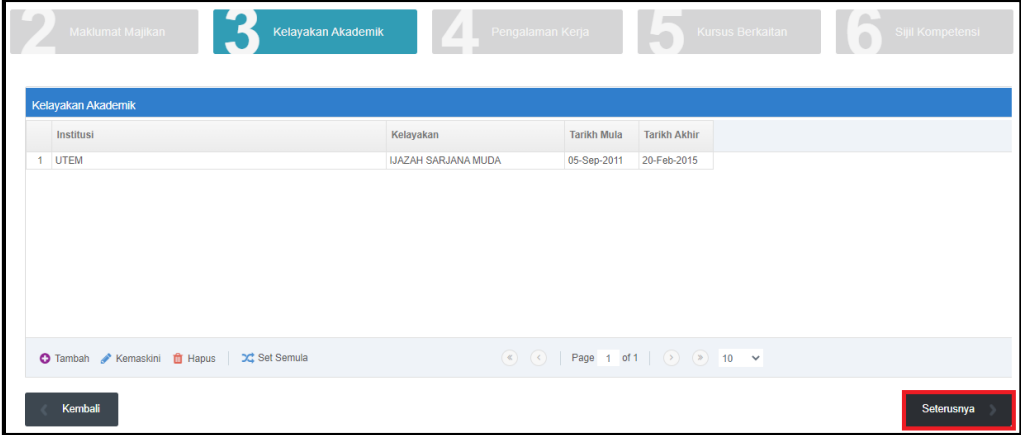
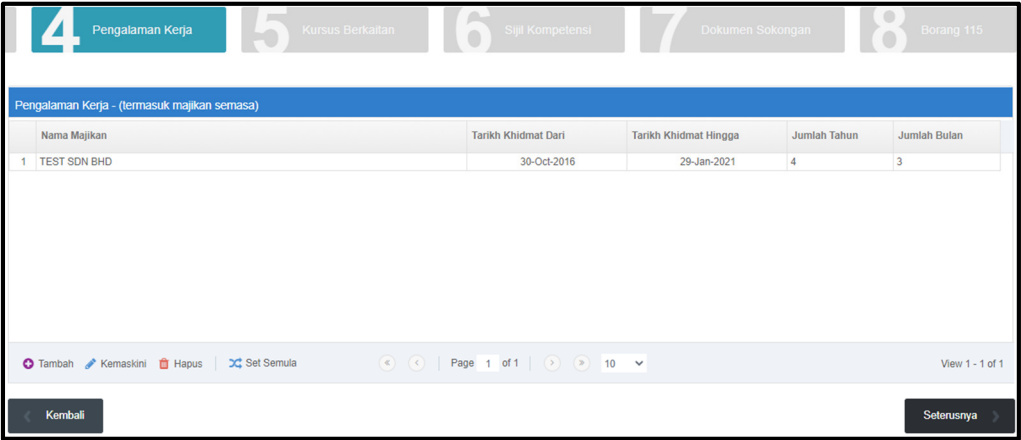
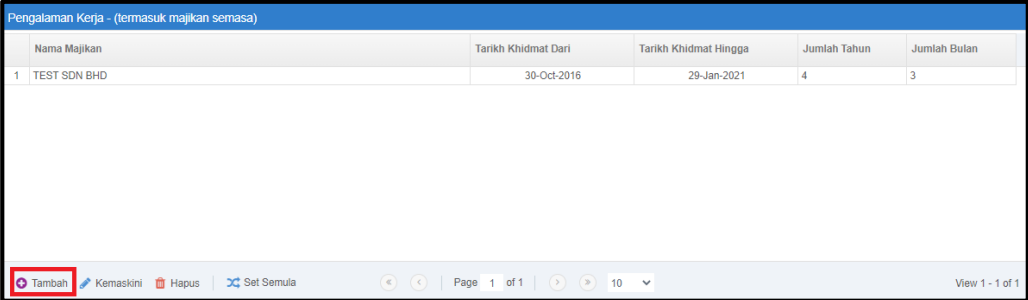
| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                      |
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| <p><b>Langkah 11:</b></p> | <ol style="list-style-type: none"> <li>Medan bagi isian data kelayakan akademik akan dipaparkan seperti dibawah.</li> <li>Isikan maklumat pada medan.</li> <li>Klik butang <b>Simpan</b>.</li> </ol>  |
| <p><b>Langkah 12:</b></p> | <p>Maklumat yang baru di tambah akan terpapar di senarai <b>Maklumat Kelayakan Akademik</b>.</p>                                                                                                    |
| <p><b>Langkah 13:</b></p> | <ol style="list-style-type: none"> <li>Untuk mengemaskini <b>Maklumat Kelayakan Akademik</b> pilih maklumat yang ingin dikemaskini.</li> <li>Klik butang <b>Kemaskini</b>.</li> </ol>               |





| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                        |
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| <p><b>Langkah 14:</b></p> | <ol style="list-style-type: none"> <li>1. Maklumat kelayakan akademik yang dipilih akan dipaparkan.</li> <li>2. Kemaskini maklumat akademik yang berkaitan.</li> <li>3. Klik butang <b>Simpan</b> selepas selesai mengemaskini maklumat.</li> </ol>                                                     |
| <p><b>Langkah 15:</b></p> | <p><b>Hapus Maklumat</b></p> <ol style="list-style-type: none"> <li>1. Untuk <b>Hapus</b> maklumat <b>Kelayakan Akademik</b> pilih maklumat yang ingin dihapuskan dan klik butang <b>Hapus</b>.</li> <li>2. Klik <b>Ya</b> untuk hapus maklumat, <b>Tidak</b> untuk batal hapus maklumat.</li> </ol>  |



| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                    |
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| <p><b>Langkah 16:</b></p> | <p>Klik butang <b>Seterusnya</b> untuk ke paparan maklumat <b>Pengalaman Kerja</b>.</p>                                             |
| <p><b>Langkah 17:</b></p> | <p><b>Laman Pengalaman Kerja</b></p> <p>1. Skrin maklumat <b>Pengalaman Kerja</b> akan dipaparkan seperti dibawah.</p>            |
| <p><b>Langkah 18:</b></p> | <p><b>Tambah Pengalaman Kerja</b></p> <p>1. Untuk <b>Tambah</b> maklumat <b>Pengalaman Kerja</b>, klik butang <b>Tambah</b>.</p>  |

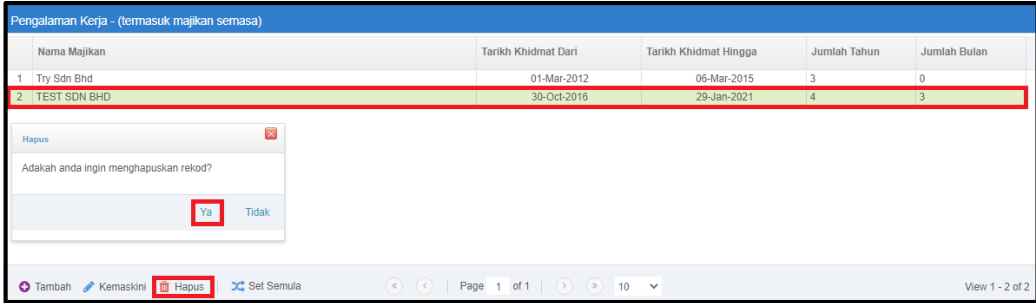
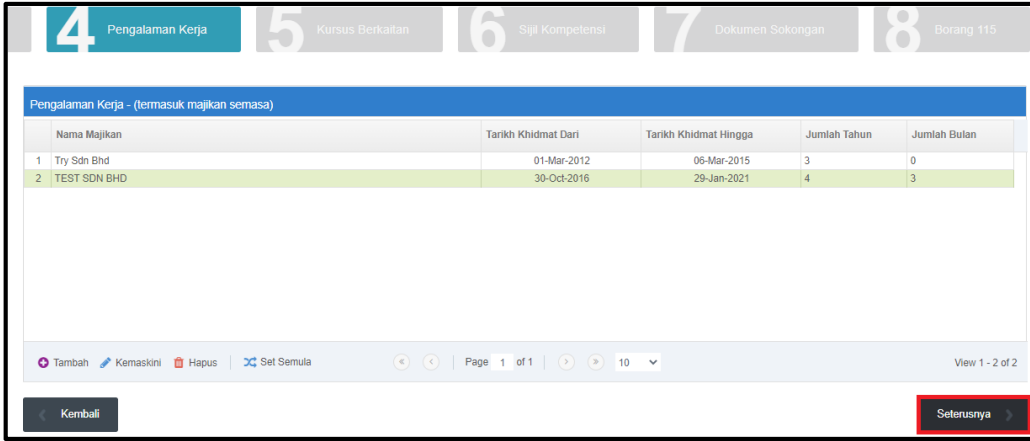


| BIL. | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <p>2. Isikan semua maklumat yang diperlukan di medan yang dipaparkan.</p> <p>3. Klik butang <b>Simpan</b>.</p> <div data-bbox="389 459 1422 1218" style="border: 1px solid black; padding: 5px;"> <p>Tambah Maklumat</p> <p>Nama Majikan * <input type="text"/></p> <p>Tarikh Khidmat Dari * <input type="text"/> ... Jumlah Tahun <input type="text"/></p> <p>Tarikh Khidmat Hingga * <input type="text"/> ... Jumlah Bulan <input type="text"/></p> <p>Alamat * <input type="text"/></p> <p>Poskod * <input type="text"/> Bandar * <input type="text"/></p> <p>Negeri * JOHOR <input type="text"/></p> <p>Jawatan * <input type="text"/> Telefon <input type="text"/></p> <p>Faks <input type="text"/> Email <input type="text"/></p> <p style="text-align: right;"><span style="border: 2px solid red; padding: 2px;">Simpan</span> Keluar</p> </div> |

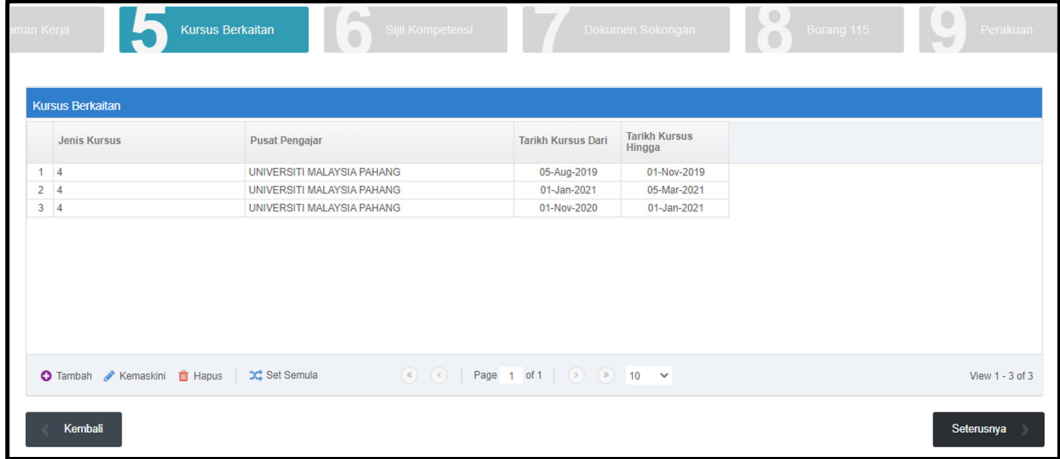
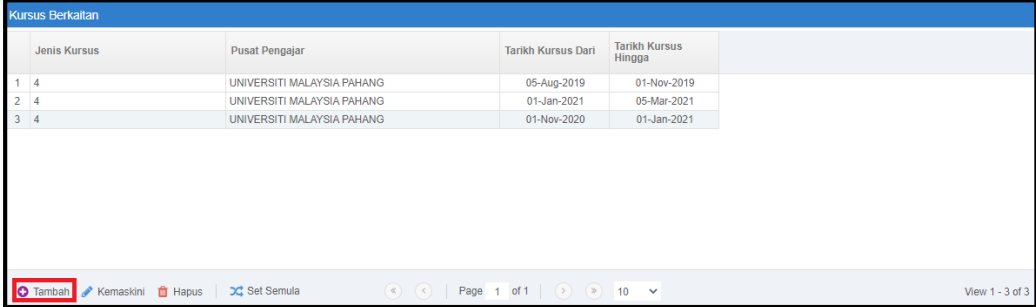
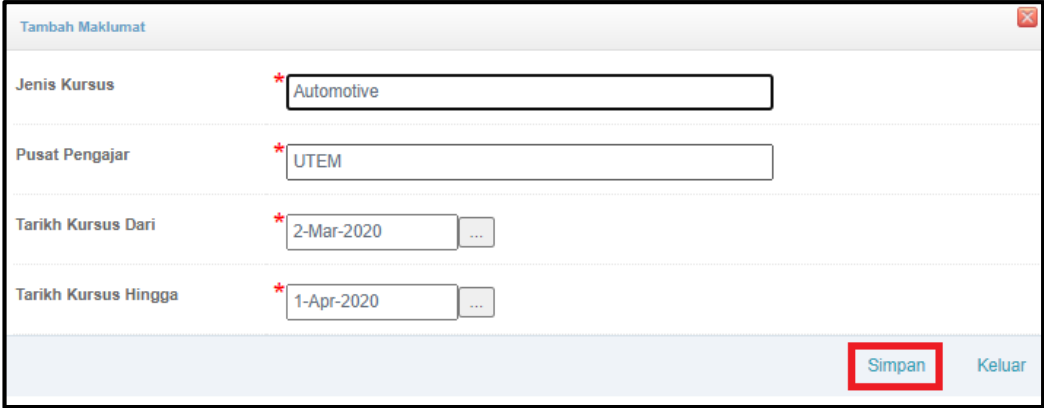


| BIL.               | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                     |                       |                     |                       |              |              |   |             |             |             |   |   |   |              |             |             |   |   |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-----------------------|---------------------|-----------------------|--------------|--------------|---|-------------|-------------|-------------|---|---|---|--------------|-------------|-------------|---|---|
| <b>Langkah 20:</b> | <p><b>Kemaskini Maklumat</b></p> <ol style="list-style-type: none"> <li>Untuk mengemaskini maklumat <b>Pengalaman Kerja</b>, pilih maklumat yang ingin dikemaskini.</li> <li>Klik butang <b>Kemaskini</b> selepas selesai mengisi maklumat.</li> </ol> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p>Pengalaman Kerja - (termasuk majikan semasa)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #e0e0e0;">No</th> <th style="background-color: #e0e0e0;">Nama Majikan</th> <th style="background-color: #e0e0e0;">Tarikh Khidmat Dari</th> <th style="background-color: #e0e0e0;">Tarikh Khidmat Hingga</th> <th style="background-color: #e0e0e0;">Jumlah Tahun</th> <th style="background-color: #e0e0e0;">Jumlah Bulan</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Try Sdn Bhd</td> <td>01-Mar-2012</td> <td>06-Mar-2015</td> <td>3</td> <td>0</td> </tr> <tr style="border: 2px solid red;"> <td>2</td> <td>TEST SDN BHD</td> <td>30-Oct-2016</td> <td>29-Jan-2021</td> <td>4</td> <td>3</td> </tr> </tbody> </table> <p style="font-size: small; margin-top: 5px;"> <span style="border: 1px solid red; padding: 2px;">Kemaskini</span> <span style="margin-left: 10px;">Hapus</span> <span style="margin-left: 10px;">Set Semula</span> <span style="float: right;">Page 1 of 1   10   View 1 - 2 of 2</span> </p> </div> | No                  | Nama Majikan          | Tarikh Khidmat Dari | Tarikh Khidmat Hingga | Jumlah Tahun | Jumlah Bulan | 1 | Try Sdn Bhd | 01-Mar-2012 | 06-Mar-2015 | 3 | 0 | 2 | TEST SDN BHD | 30-Oct-2016 | 29-Jan-2021 | 4 | 3 |
| No                 | Nama Majikan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Tarikh Khidmat Dari | Tarikh Khidmat Hingga | Jumlah Tahun        | Jumlah Bulan          |              |              |   |             |             |             |   |   |   |              |             |             |   |   |
| 1                  | Try Sdn Bhd                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 01-Mar-2012         | 06-Mar-2015           | 3                   | 0                     |              |              |   |             |             |             |   |   |   |              |             |             |   |   |
| 2                  | TEST SDN BHD                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 30-Oct-2016         | 29-Jan-2021           | 4                   | 3                     |              |              |   |             |             |             |   |   |   |              |             |             |   |   |
| <b>Langkah 21:</b> | <ol style="list-style-type: none"> <li>Paparan maklumat <b>Pengalaman Kerja</b> akan dipaparkan.</li> <li>Isikan maklumat berkaitan pada medan.</li> <li>Seterusnya, klik butang <b>Simpan</b>.</li> </ol> <div style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p style="font-size: small; margin-bottom: 5px;">Kemaskini Maklumat</p> <p>Name Majikan * <input type="text" value="TEST SDN BHD"/></p> <p>Tarikh Khidmat Dari * <input type="text" value="30-Oct-2016"/> ... Jumlah Tahun <input type="text" value="4"/></p> <p>Tarikh Khidmat Hingga * <input type="text" value="29-Jan-2021"/> ... Jumlah Bulan <input type="text" value="3"/></p> <p>Alamat * <input type="text" value="SEKSYEN 14"/></p> <p>Poskod * <input type="text" value="40000"/> Bandar * <input type="text" value="SHAH ALAM"/></p> <p>Negeri * <input type="text" value="SELANGOR"/></p> <p>Jawatan * <input type="text" value="Junior Surveyor"/> Telefon <input type="text"/></p> <p>Faks <input type="text"/> Email <input type="text"/></p> <p style="text-align: right; margin-top: 5px;"> <span style="border: 1px solid red; padding: 2px;">Simpan</span> <span style="margin-left: 10px;">Keluar</span> </p> </div>                                                                                                                                                                                                        |                     |                       |                     |                       |              |              |   |             |             |             |   |   |   |              |             |             |   |   |



| BIL.               | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Langkah 22:</b> | <p><b>Hapus Maklumat</b></p> <ol style="list-style-type: none"> <li>Untuk menghapus maklumat <b>Pengalaman Kerja</b>, pilih maklumat yang ingin dihapuskan.</li> <li>Seterusnya, klik butang <b>Hapus</b>.</li> <li>Klik <b>Ya</b> untuk hapus maklumat, <b>Tidak</b> untuk batal hapus maklumat.</li> </ol>  |
| <b>Langkah 23:</b> | <ol style="list-style-type: none"> <li>Klik butang <b>Seterusnya</b> untuk ke paparan <b>Kursus Berkaitan</b>.</li> </ol>                                                                                                                                                                                   |



| BIL.               | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                    |                      |                    |                      |     |                            |             |             |     |                            |             |             |     |                            |             |             |
|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------|--------------------|----------------------|-----|----------------------------|-------------|-------------|-----|----------------------------|-------------|-------------|-----|----------------------------|-------------|-------------|
| <b>Langkah 24:</b> | <p><b>1. Skrin maklumat <b>Kursus Berkaitan</b> akan dipaparkan seperti di bawah.</b></p>  <p>The screenshot shows a web interface with a navigation bar at the top containing items 5 through 9. The main content area is titled 'Kursus Berkaitan' and contains a table with the following data:</p> <table border="1"> <thead> <tr> <th>Jenis Kursus</th> <th>Pusat Pengajar</th> <th>Tarikh Kursus Dari</th> <th>Tarikh Kursus Hingga</th> </tr> </thead> <tbody> <tr> <td>1 4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>05-Aug-2019</td> <td>01-Nov-2019</td> </tr> <tr> <td>2 4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Jan-2021</td> <td>05-Mar-2021</td> </tr> <tr> <td>3 4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Nov-2020</td> <td>01-Jan-2021</td> </tr> </tbody> </table> <p>At the bottom of the table, there are action buttons: 'Tambah', 'Kemaskini', 'Hapus', and 'Set Semula'. A pagination bar shows 'Page 1 of 1' and 'View 1 - 3 of 3'. There are also 'Kembali' and 'Seterusnya' buttons.</p> | Jenis Kursus       | Pusat Pengajar       | Tarikh Kursus Dari | Tarikh Kursus Hingga | 1 4 | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019 | 01-Nov-2019 | 2 4 | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021 | 05-Mar-2021 | 3 4 | UNIVERSITI MALAYSIA PAHANG | 01-Nov-2020 | 01-Jan-2021 |
| Jenis Kursus       | Pusat Pengajar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Tarikh Kursus Dari | Tarikh Kursus Hingga |                    |                      |     |                            |             |             |     |                            |             |             |     |                            |             |             |
| 1 4                | UNIVERSITI MALAYSIA PAHANG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 05-Aug-2019        | 01-Nov-2019          |                    |                      |     |                            |             |             |     |                            |             |             |     |                            |             |             |
| 2 4                | UNIVERSITI MALAYSIA PAHANG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 01-Jan-2021        | 05-Mar-2021          |                    |                      |     |                            |             |             |     |                            |             |             |     |                            |             |             |
| 3 4                | UNIVERSITI MALAYSIA PAHANG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 01-Nov-2020        | 01-Jan-2021          |                    |                      |     |                            |             |             |     |                            |             |             |     |                            |             |             |
| <b>Langkah 25:</b> | <p><b>Tambah maklumat Kursus Berkaitan</b></p> <p><b>1. Untuk <b>Tambah</b> maklumat <b>Pengalaman Kerja</b>, klik butang <b>Tambah</b>.</b></p>  <p>The screenshot is identical to the previous one, but the 'Tambah' button in the bottom left corner is highlighted with a red rectangle.</p> <p><b>2. Isikan semua maklumat yang diperlukan di medan yang dipaparkan.</b></p> <p><b>3. Klik butang <b>Simpan</b>.</b></p>  <p>The screenshot shows a form titled 'Tambah Maklumat' with the following fields:</p> <ul style="list-style-type: none"> <li><b>Jenis Kursus:</b> * Automotive</li> <li><b>Pusat Pengajar:</b> * UTEM</li> <li><b>Tarikh Kursus Dari:</b> * 2-Mar-2020</li> <li><b>Tarikh Kursus Hingga:</b> * 1-Apr-2020</li> </ul> <p>At the bottom right of the form, there are two buttons: 'Simpan' (highlighted with a red rectangle) and 'Keluar'.</p>                                                                     |                    |                      |                    |                      |     |                            |             |             |     |                            |             |             |     |                            |             |             |



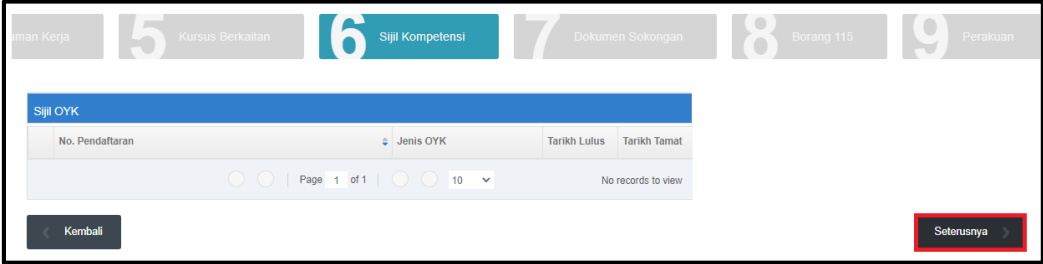
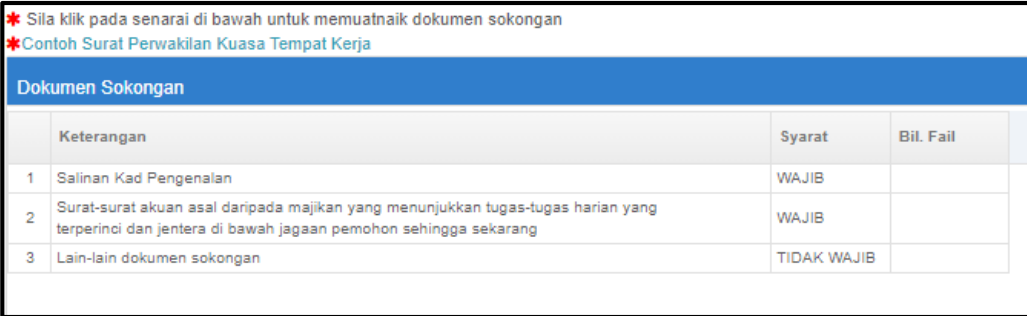
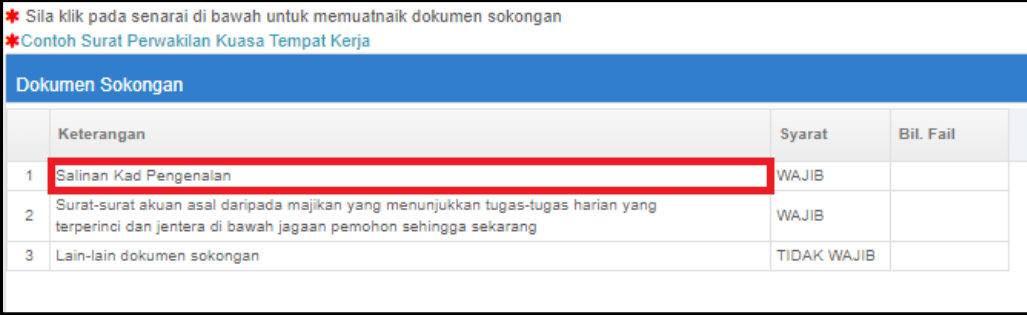
| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                            |                    |                      |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------|----------------------|--------------------|----------------------|---|------------|------|-------------|-------------|---|---|----------------------------|-------------|-------------|---|---|----------------------------|-------------|-------------|---|---|----------------------------|-------------|-------------|
| <p><b>Langkah 26:</b></p> | <p><b>Kemaskini Maklumat</b></p> <ol style="list-style-type: none"> <li>Untuk mengemaskini maklumat <b>Kursus Berkaitan</b>, pilih maklumat yang ingin dikemaskini.</li> <li>Klik butang <b>Kemaskini</b>.</li> </ol> <div data-bbox="381 555 1428 987" style="border: 1px solid black; padding: 5px;"> <p>Kursus Berkaitan</p> <table border="1"> <thead> <tr> <th></th> <th>Jenis Kursus</th> <th>Pusat Pengajar</th> <th>Tarikh Kursus Dari</th> <th>Tarikh Kursus Hingga</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Automotive</td> <td>UTEM</td> <td>02-Mar-2020</td> <td>01-Apr-2020</td> </tr> <tr style="border: 2px solid red;"> <td>2</td> <td>4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>05-Aug-2019</td> <td>01-Nov-2019</td> </tr> <tr> <td>3</td> <td>4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Jan-2021</td> <td>05-Mar-2021</td> </tr> <tr> <td>4</td> <td>4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Nov-2020</td> <td>01-Jan-2021</td> </tr> </tbody> </table> <p>Tambah <span style="border: 1px solid red; padding: 2px;">Kemaskini</span> Hapus Set Semula Page 1 of 1 10</p> </div> |                            | Jenis Kursus       | Pusat Pengajar       | Tarikh Kursus Dari | Tarikh Kursus Hingga | 1 | Automotive | UTEM | 02-Mar-2020 | 01-Apr-2020 | 2 | 4 | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019 | 01-Nov-2019 | 3 | 4 | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021 | 05-Mar-2021 | 4 | 4 | UNIVERSITI MALAYSIA PAHANG | 01-Nov-2020 | 01-Jan-2021 |
|                           | Jenis Kursus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Pusat Pengajar             | Tarikh Kursus Dari | Tarikh Kursus Hingga |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 1                         | Automotive                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | UTEM                       | 02-Mar-2020        | 01-Apr-2020          |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 2                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019        | 01-Nov-2019          |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 3                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021        | 05-Mar-2021          |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 4                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | UNIVERSITI MALAYSIA PAHANG | 01-Nov-2020        | 01-Jan-2021          |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| <p><b>Langkah 27:</b></p> | <ol style="list-style-type: none"> <li>Paparan maklumat <b>Kursus Berkaitan</b> akan dipaparkan.</li> <li>Isikan maklumat yang ingin ditambah pada medan.</li> <li>Klik butang <b>Simpan</b>.</li> </ol> <div data-bbox="373 1267 1433 1664" style="border: 1px solid black; padding: 5px;"> <p>Kemaskini Maklumat</p> <p>Jenis Kursus * <input type="text" value="Asas"/></p> <p>Pusat Pengajar * <input type="text" value="UNIVERSITI MALAYSIA PAHANG"/></p> <p>Tarikh Kursus Dari * <input type="text" value="05-Aug-2019"/> ...</p> <p>Tarikh Kursus Hingga * <input type="text" value="01-Nov-2019"/> ...</p> <p style="text-align: right;"><span style="border: 1px solid red; padding: 2px;">Simpan</span> Keluar</p> </div>                                                                                                                                                                                                                                                                                                                                                                                               |                            |                    |                      |                    |                      |   |            |      |             |             |   |   |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |



| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                            |                    |                      |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------|----------------------|--------------------|----------------------|---|------------|------|-------------|-------------|---|------|----------------------------|-------------|-------------|---|---|----------------------------|-------------|-------------|---|---|----------------------------|-------------|-------------|
| <p><b>Langkah 28:</b></p> | <p><b>Hapus Maklumat</b></p> <ol style="list-style-type: none"> <li>Untuk menghapus maklumat <b>Kursus Berkaitan</b>, pilih maklumat yang ingin dihapuskan.</li> <li>Klik butang <b>Hapus</b>.</li> <li>Klik <b>Ya</b> untuk hapus maklumat, atau <b>Tidak</b> untuk batal hapus maklumat.</li> </ol> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Kursus Berkaitan</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Jenis Kursus</th> <th>Pusat Pengajar</th> <th>Tarikh Kursus Dari</th> <th>Tarikh Kursus Hingga</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Automotive</td> <td>UTEM</td> <td>02-Mar-2020</td> <td>01-Apr-2020</td> </tr> <tr> <td>2</td> <td>Asas</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>05-Aug-2019</td> <td>01-Nov-2019</td> </tr> <tr> <td>3</td> <td>4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Jan-2021</td> <td>05-Mar-2021</td> </tr> <tr style="border: 2px solid red;"> <td>4</td> <td>4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Nov-2020</td> <td>01-Jan-2021</td> </tr> </tbody> </table> <div style="margin-top: 10px;"> <p>Hapus <span style="float: right;">✖</span></p> <p>Adakah anda ingin menghapuskan rekod?</p> <p style="text-align: center;"> <input style="border: 2px solid red;" type="button" value="Ya"/> <input type="button" value="Tidak"/> </p> </div> <p style="font-size: small; margin-top: 10px;"> <span style="border: 1px solid red; padding: 2px;">+ Tambah</span> <span style="border: 1px solid red; padding: 2px;">✎ Kemaskini</span> <span style="border: 1px solid red; padding: 2px;">🗑 Hapus</span> <span style="border: 1px solid red; padding: 2px;">↺ Set Semula</span> <span style="margin-left: 20px;">Page 1 of 1</span> <span style="margin-left: 20px;">10</span> </p> </div>                                |                            | Jenis Kursus       | Pusat Pengajar       | Tarikh Kursus Dari | Tarikh Kursus Hingga | 1 | Automotive | UTEM | 02-Mar-2020 | 01-Apr-2020 | 2 | Asas | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019 | 01-Nov-2019 | 3 | 4 | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021 | 05-Mar-2021 | 4 | 4 | UNIVERSITI MALAYSIA PAHANG | 01-Nov-2020 | 01-Jan-2021 |
|                           | Jenis Kursus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Pusat Pengajar             | Tarikh Kursus Dari | Tarikh Kursus Hingga |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 1                         | Automotive                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | UTEM                       | 02-Mar-2020        | 01-Apr-2020          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 2                         | Asas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019        | 01-Nov-2019          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 3                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021        | 05-Mar-2021          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 4                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | UNIVERSITI MALAYSIA PAHANG | 01-Nov-2020        | 01-Jan-2021          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| <p><b>Langkah 29:</b></p> | <p>Klik butang <b>Seterusnya</b> untuk ke paparan <b>Sijil Kompetensi</b>.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p style="font-size: small; background-color: #f0f0f0; padding: 2px;"> <span style="margin-right: 10px;">15</span> <span style="background-color: #4F81BD; color: white; padding: 2px 5px;">Kursus Berkaitan</span> <span style="margin-left: 10px;">16</span> <span style="margin-left: 10px;">17</span> <span style="margin-left: 10px;">18</span> <span style="margin-left: 10px;">19</span> </p> <div style="margin-top: 5px;"> <p><b>Kursus Berkaitan</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>Jenis Kursus</th> <th>Pusat Pengajar</th> <th>Tarikh Kursus Dari</th> <th>Tarikh Kursus Hingga</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Automotive</td> <td>UTEM</td> <td>02-Mar-2020</td> <td>01-Apr-2020</td> </tr> <tr> <td>2</td> <td>Asas</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>05-Aug-2019</td> <td>01-Nov-2019</td> </tr> <tr> <td>3</td> <td>4</td> <td>UNIVERSITI MALAYSIA PAHANG</td> <td>01-Jan-2021</td> <td>05-Mar-2021</td> </tr> </tbody> </table> <p style="font-size: small; margin-top: 10px;"> <span style="border: 1px solid red; padding: 2px;">+ Tambah</span> <span style="border: 1px solid red; padding: 2px;">✎ Kemaskini</span> <span style="border: 1px solid red; padding: 2px;">🗑 Hapus</span> <span style="border: 1px solid red; padding: 2px;">↺ Set Semula</span> <span style="margin-left: 20px;">Page 1 of 1</span> <span style="margin-left: 20px;">10</span> <span style="float: right;">View 1 - 3 of 3</span> </p> <p style="margin-top: 5px;"> <span style="border: 1px solid red; padding: 2px;">Kembali</span> <span style="float: right; border: 1px solid red; padding: 2px;">Seterusnya</span> </p> </div> </div> |                            | Jenis Kursus       | Pusat Pengajar       | Tarikh Kursus Dari | Tarikh Kursus Hingga | 1 | Automotive | UTEM | 02-Mar-2020 | 01-Apr-2020 | 2 | Asas | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019 | 01-Nov-2019 | 3 | 4 | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021 | 05-Mar-2021 |   |   |                            |             |             |
|                           | Jenis Kursus                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Pusat Pengajar             | Tarikh Kursus Dari | Tarikh Kursus Hingga |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 1                         | Automotive                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | UTEM                       | 02-Mar-2020        | 01-Apr-2020          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 2                         | Asas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | UNIVERSITI MALAYSIA PAHANG | 05-Aug-2019        | 01-Nov-2019          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |
| 3                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | UNIVERSITI MALAYSIA PAHANG | 01-Jan-2021        | 05-Mar-2021          |                    |                      |   |            |      |             |             |   |      |                            |             |             |   |   |                            |             |             |   |   |                            |             |             |





| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Langkah 30:</b></p> | <p><b>Laman Sijil Kompetensi</b></p> <ol style="list-style-type: none"> <li>Laman <b>Sijil Kompetensi</b> akan dipaparkan seperti di bawah.</li> <li>Rekod Sijil Kompetensi akan terpapar jika pemohon memiliki sijil kompetensi yang lain.</li> <li>Klik butang <b>Seterusnya</b> untuk ke paparan <b>Dokumen Sokongan</b>.</li> </ol>                                      |
| <p><b>Langkah 31:</b></p> | <p><b>Laman Dokumen Sokongan</b></p> <ol style="list-style-type: none"> <li>Skrin <b>Dokumen Sokongan</b> akan dipaparkan seperti di bawah.</li> </ol>  <ol style="list-style-type: none"> <li>Untuk muat naik dokumen sokongan, klik pada dokumen yang ingin dimuat naik.</li> </ol>  |


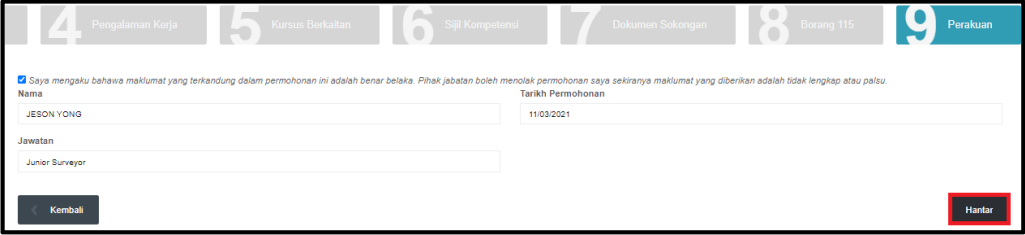
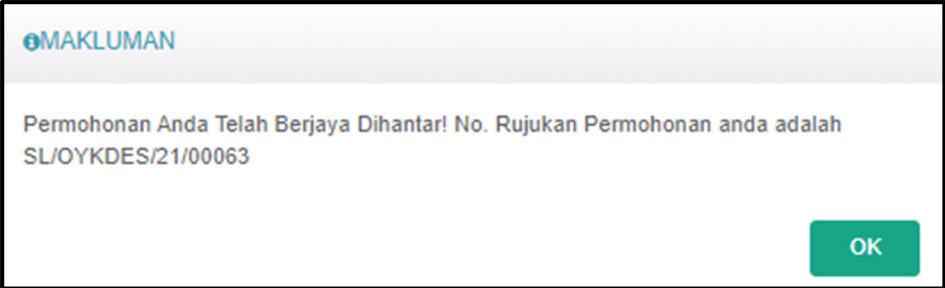


| BIL. | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|      | <p>3. Paparan berikut akan terpapar.</p> <div data-bbox="379 394 1430 1030"></div> <p>4. Klik butang <b>Choose File</b> dan pilih fail <b>PDF</b> yang ingin dimuat naik.</p> <p>5. Klik butang <b>Simpan</b>. Fail yang dimuat naik akan terpapar seperti di bawah.</p> <div data-bbox="459 1155 1378 1948"></div> <p><b>*Peringatan:</b> Sila pastikan anda muat naik <b>fail PDF sahaja</b>. Pastikan klik butang <b>Simpan</b> setelah memilih fail yang perlu dimuat naik.</p> |



| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |             |                    |               |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------|---------------|--------------------|---------------|------------------------|----------|----|------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------|---|---|----------------------------|-------------|--|
| <p><b>Langkah 32:</b></p> | <p><b>Hapus Dokumen</b></p> <ol style="list-style-type: none"> <li>Klik butang <b>Hapus File</b>.</li> <li>Klik <b>OK</b> jika ingin hapus fail, <b>Cancel</b> untuk batal.</li> </ol> <div data-bbox="379 517 1431 719" style="border: 1px solid black; padding: 5px;"> <p>Senarai Dokumen</p> <table border="1"> <thead> <tr> <th></th> <th>Nama File</th> <th>Deskripsi</th> <th>Muat Turun Dokumen</th> <th>Hapus Dokumen</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>phd6.pdf</td> <td>IC</td> <td>Muat Turun</td> <td>Hapus File</td> </tr> </tbody> </table> </div> <div data-bbox="432 757 1383 925" style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Adakah anda pasti?</p> <p style="text-align: right;"> <input type="button" value="Cancel"/> <input type="button" value="OK"/> </p> </div>                                                                                                                                                                                                                                                                          |             | Nama File          | Deskripsi     | Muat Turun Dokumen | Hapus Dokumen | 1                      | phd6.pdf | IC | Muat Turun | Hapus File                                                                                                                                        |       |   |   |                            |             |  |
|                           | Nama File                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Deskripsi   | Muat Turun Dokumen | Hapus Dokumen |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |
| 1                         | phd6.pdf                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | IC          | Muat Turun         | Hapus File    |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |
| <p><b>Langkah 33:</b></p> | <ol style="list-style-type: none"> <li>Setelah dokumen sokongan dimuat naik, bilangan dokumen yang dimuat naik akan dipaparkan pada kolum <b>Bil. Fail</b>.</li> </ol> <p><i>*Nota: Sila pastikan bahawa semua dokumen sokongan yang bersyarat <b>WAJIB</b> telah dimuat naik.</i></p> <ol style="list-style-type: none"> <li>Klik pada <b>Seterusnya</b>.</li> </ol> <div data-bbox="389 1256 1431 1861" style="border: 1px solid black; padding: 5px;"> <p>Dokumen Sokongan</p> <table border="1"> <thead> <tr> <th></th> <th>Keterangan</th> <th>Syarat</th> <th>Bil. Fail</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Salinan Kad Pengenalan</td> <td>WAJIB</td> <td>1</td> </tr> <tr> <td>2</td> <td>Surat-surat akuan asal daripada majikan yang menunjukkan tugas-tugas harian yang terperinci dan jentera di bawah jagaan pemohon sehingga sekarang</td> <td>WAJIB</td> <td>1</td> </tr> <tr> <td>3</td> <td>Lain-lain dokumen sokongan</td> <td>TIDAK WAJIB</td> <td></td> </tr> </tbody> </table> <p style="text-align: right; font-size: small;">Page 1 of 1   View 1 - 3 of 3</p> </div> |             | Keterangan         | Syarat        | Bil. Fail          | 1             | Salinan Kad Pengenalan | WAJIB    | 1  | 2          | Surat-surat akuan asal daripada majikan yang menunjukkan tugas-tugas harian yang terperinci dan jentera di bawah jagaan pemohon sehingga sekarang | WAJIB | 1 | 3 | Lain-lain dokumen sokongan | TIDAK WAJIB |  |
|                           | Keterangan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Syarat      | Bil. Fail          |               |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |
| 1                         | Salinan Kad Pengenalan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | WAJIB       | 1                  |               |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |
| 2                         | Surat-surat akuan asal daripada majikan yang menunjukkan tugas-tugas harian yang terperinci dan jentera di bawah jagaan pemohon sehingga sekarang                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | WAJIB       | 1                  |               |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |
| 3                         | Lain-lain dokumen sokongan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | TIDAK WAJIB |                    |               |                    |               |                        |          |    |            |                                                                                                                                                   |       |   |   |                            |             |  |



| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Langkah 34:</b></p> | <p><b>Laman Borang 115</b></p> <ol style="list-style-type: none"> <li>1. Laman <b>Borang 115</b> akan dipaparkan seperti dibawah.</li> <li>2. Isikan maklumat yang berkaitan.</li> <li>3. Klik butang <b>Seterusnya</b> untuk ke paparan <b>Perakuan</b>.</li> </ol>                                               |
| <p><b>Langkah 35:</b></p> | <p><b>Laman Perakuan</b></p> <ol style="list-style-type: none"> <li>1. Laman <b>Perakuan</b> akan dipaparkan seperti di bawah.</li> <li>2. Klik pada <i>checkbox</i> <input checked="" type="checkbox"/> <b>Perakuan</b>.</li> <li>3. Isikan <b>Jawatan</b>.</li> <li>4. Tekan butang <b>Hantar</b>.</li> </ol>  |
| <p><b>Langkah 36:</b></p> | <ol style="list-style-type: none"> <li>1. Kotak mesej <b>"Permohonan Anda Telah Berjaya! No. Rujukan Permohonan anda adalah XX/XXXXXX/XX/XXXXX"</b> akan terpapar.</li> <li>2. Klik butang <b>OK</b>.</li> </ol>                                                                                                 |



| BIL.                      | PENERANGAN / SKRIN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                        |                       |                     |                            |              |                                           |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |
|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-----------------------|---------------------|----------------------------|--------------|-------------------------------------------|--------------|----------------|------|---|------------------|------|---------------------|--------------------------|----|-------------------------------------------|------|---|-----------------|-----|---------------------|----------------------------|----|-------------------------------------------|------|---|------------------------|----------|----------------|---------------------|---|-------------------------------------------|------|---|--------------------|----------------|---------------------|------------------|---|-------------------------------------------|------|---|-------------------|--------------|---------------------|------------------|---|-------------------------------------------|
| <p><b>Langkah 37:</b></p> | <p><b>Senarai Permohonan</b></p> <ol style="list-style-type: none"> <li>Untuk menyemak semula permohonan yang pernah dipohon sebelum ini, klik sub menu <b>Senarai Permohonan</b>.</li> <li>Maklumat <b>Senarai Permohonan</b> akan dipaparkan berdasarkan kategori dan status permohonan.</li> </ol> <div data-bbox="379 598 1428 1025" style="border: 1px solid black; padding: 10px;"> <p>Dibawah adalah senarai permohonan berdasarkan kategori dan status permohonan.</p> <p>Baru Deraf Lulus Batal / Tolak</p> <table border="1"> <thead> <tr> <th>Bil.</th> <th>No Rujukan Permohonan</th> <th>Kategori Permohonan</th> <th>Status Permohonan</th> <th>Nama Pegawai</th> <th>Plagam Pelanggan</th> <th>Nama Pemohon</th> <th>Lihat Maklumat</th> </tr> </thead> <tbody> <tr> <td>BARU</td> <td>1</td> <td>MK/PUHT/21/00033</td> <td>PUHT</td> <td>Minit Ketua Seksyen</td> <td>MOHD HAFIZ BIN ABD KADIR</td> <td>14</td> <td>JESON YONG <a href="#">Lihat Maklumat</a></td> </tr> <tr> <td>BARU</td> <td>2</td> <td>NS/103/21/00014</td> <td>103</td> <td>Minit Ketua Seksyen</td> <td>Ir. SAIFULADILI BIN JAAFAR</td> <td>30</td> <td>JESON YONG <a href="#">Lihat Maklumat</a></td> </tr> <tr> <td>BARU</td> <td>3</td> <td>HQ/OYKAGTES/2021/00225</td> <td>OYKAGTES</td> <td>Minit Pengarah</td> <td>HUSDIN BIN CHE AMAT</td> <td>0</td> <td>JESON YONG <a href="#">Lihat Maklumat</a></td> </tr> <tr> <td>BARU</td> <td>4</td> <td>SU/OYKEPD/21/00027</td> <td>OYKEPD - Gred2</td> <td>Minit Ketua Seksyen</td> <td>JAMADI BIN YUSUP</td> <td>0</td> <td>JESON YONG <a href="#">Lihat Maklumat</a></td> </tr> <tr> <td>BARU</td> <td>5</td> <td>SU/OYKPP/21/00304</td> <td>OYKPP - Asas</td> <td>Minit Ketua Seksyen</td> <td>JAMADI BIN YUSUP</td> <td>0</td> <td>JESON YONG <a href="#">Lihat Maklumat</a></td> </tr> </tbody> </table> </div> | Bil.                   | No Rujukan Permohonan | Kategori Permohonan | Status Permohonan          | Nama Pegawai | Plagam Pelanggan                          | Nama Pemohon | Lihat Maklumat | BARU | 1 | MK/PUHT/21/00033 | PUHT | Minit Ketua Seksyen | MOHD HAFIZ BIN ABD KADIR | 14 | JESON YONG <a href="#">Lihat Maklumat</a> | BARU | 2 | NS/103/21/00014 | 103 | Minit Ketua Seksyen | Ir. SAIFULADILI BIN JAAFAR | 30 | JESON YONG <a href="#">Lihat Maklumat</a> | BARU | 3 | HQ/OYKAGTES/2021/00225 | OYKAGTES | Minit Pengarah | HUSDIN BIN CHE AMAT | 0 | JESON YONG <a href="#">Lihat Maklumat</a> | BARU | 4 | SU/OYKEPD/21/00027 | OYKEPD - Gred2 | Minit Ketua Seksyen | JAMADI BIN YUSUP | 0 | JESON YONG <a href="#">Lihat Maklumat</a> | BARU | 5 | SU/OYKPP/21/00304 | OYKPP - Asas | Minit Ketua Seksyen | JAMADI BIN YUSUP | 0 | JESON YONG <a href="#">Lihat Maklumat</a> |
| Bil.                      | No Rujukan Permohonan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Kategori Permohonan    | Status Permohonan     | Nama Pegawai        | Plagam Pelanggan           | Nama Pemohon | Lihat Maklumat                            |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |
| BARU                      | 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | MK/PUHT/21/00033       | PUHT                  | Minit Ketua Seksyen | MOHD HAFIZ BIN ABD KADIR   | 14           | JESON YONG <a href="#">Lihat Maklumat</a> |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |
| BARU                      | 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | NS/103/21/00014        | 103                   | Minit Ketua Seksyen | Ir. SAIFULADILI BIN JAAFAR | 30           | JESON YONG <a href="#">Lihat Maklumat</a> |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |
| BARU                      | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | HQ/OYKAGTES/2021/00225 | OYKAGTES              | Minit Pengarah      | HUSDIN BIN CHE AMAT        | 0            | JESON YONG <a href="#">Lihat Maklumat</a> |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |
| BARU                      | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | SU/OYKEPD/21/00027     | OYKEPD - Gred2        | Minit Ketua Seksyen | JAMADI BIN YUSUP           | 0            | JESON YONG <a href="#">Lihat Maklumat</a> |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |
| BARU                      | 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | SU/OYKPP/21/00304      | OYKPP - Asas          | Minit Ketua Seksyen | JAMADI BIN YUSUP           | 0            | JESON YONG <a href="#">Lihat Maklumat</a> |              |                |      |   |                  |      |                     |                          |    |                                           |      |   |                 |     |                     |                            |    |                                           |      |   |                        |          |                |                     |   |                                           |      |   |                    |                |                     |                  |   |                                           |      |   |                   |              |                     |                  |   |                                           |